



AUTHORIZATION TO RELEASE INDIVIDUAL RECORDS

I, \_\_\_\_\_, hereby authorize the Sedalia Fire Department to release records to:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State & Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Those records indicated below that were prepared by the Sedalia Fire Department or City of Sedalia, its agents, employees or representatives in the course of providing emergency medical services or other emergency services to me on the date indicated below and that are kept in the normal course of business.

Type of incident: \_\_\_\_\_  
Date of service: \_\_\_\_\_  
Location/Address: \_\_\_\_\_  
Incident number (if known): \_\_\_\_\_  
Title or description of record(s): \_\_\_\_\_  
\_\_\_\_\_

I hereby release the Sedalia Fire Department, City of Sedalia, its agents, employees and representatives from any liability for providing or releasing the above-described records ("records") and any information requested in interpreting information contained in the records.

\_\_\_\_\_  
Requestor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Arlene Silvey, MPCC City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Department Representative

\_\_\_\_\_  
Date

The Missouri Sunshine Law requires that each request for access to public record be acted on no later than the end of the third business day following the date the request is received.

Per Ordinance No. 10629 passed by the Sedalia City Council on June 19, 2017 a charge of 10 cents per page for a paper copy not larger than 9 x 14 inches and \$23.60 per hour for document searches will be assessed.